



Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

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Commissioners:

Scott Hilsen – President
William Tracy – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

August 15th, 2023

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Bill Stephani.

3. Changes or Additions to the Agenda:

Added - Approve hiring vacant entry level sewer collection operator and the illegal sewer connection to the Business Agenda.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the August 1st, 2023, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 23.0756 through 23.0806 in the total amount of \$883,160.44.
- Construction voucher numbers 23.0017 through 23.0018 in the total amount of \$31,584.16.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical upgrade.

Ken Nilsen updated the Board on PACE's status on PS18 progress, the status of Pump Station #4 & Pump Station #11 progress, the District was awarded the pre-construction PWTF monies and status of the Marine View Dr. emergency repair.

Hall requested approval for Resolution 2023-08-05, accepting the Lift Station #18, Phase 1 project as complete. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested authorization to renew the District's annual insurance through Enduris in the amount of \$336,745.00. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested authorization to hire an entry level Sewer Collection Operator for the vacant position. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall brought up for discussion the illegal sewer connection near 166th & 6th Ave. SW. After brief discussion, the Board unanimously provided Hall with direction in settling the issue.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- Reminder of the WASWD Fall Conference, September 20th – 22nd. Suquamish Clearwater Casino Resort.
- Bill Stephani will be filling in for Hall at the September 5th Board meeting.
- Union contract negotiations started this morning.
- The District hired Jesper Metsa this past week for the vacant wastewater treatment operator position.
- The District advertised for the System Administrator position, and we have received well over 100 resumes for the position.

