



Southwest Suburban Sewer District Commissioner's Meeting

#

Dedicated to preserve the purity of your environment."

#

Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Cameron Ochiltree
Pat Kohlbrenner

General Manager:

Ron Hall

February 20th, 2024

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

No additions to the agenda.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the February 6th, 2024, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 24.0148 through 24.0189 in the total amount of \$593,037.04.
- Construction voucher numbers 24.0005 through 24.0006 in the total amount of \$63,165.93.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical design upgrade that will be completed by the end of February.

Pat Kohlbrenner updated the Board on PACE's status on PS18 Phase 2 construction progress, and the status of Pump Stations #4 & #11 design progress.

Hall and Mesfin Mekonnen presented Karyn Johnson's analysis for calculating the current General Facility Charge (GFC). The updated analysis shows that the District needs to adjust the GFC from \$4,402.00 to \$5,252.22. Both Hall and Mesfin Mekonnen recommend the increase. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2024-02-03, Acquisition of certain electrical equipment and components (Switchboards) necessary for the Miller Creek Electrical Upgrade Project in accordance with applicable State Law. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall presented a draft letter titled - Southwest Suburban Sewer District 2nd Notice of Intent to Terminate Wholesale Wastewater Treatment Services to Seattle Effective June 1, 2027. After brief discussion, the Board, M/S/P unanimously approving the letter being sent to SPU.

Hall requested Authorization to hire an Accounting Assistant to fill the vacant position. After brief discussion, the Board, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

No Manager Comments or Reports.

9. Attorney's Comments and Reports:

Attorney Frimodt reported on the Ecology – Puget Sound Nutrient General Permit appeal. Frimodt advised the Board that the case has been scheduled for oral argument on May 30, 2024. Frimodt also updated the Board on the status of the Blake foreclosure matter. Frimodt advised the Board that a default judgment had been obtained and the next step will be the sale of the property. Frimodt also provided an update on issues relating to First Amendment Audits. Frimodt advised that he will be providing the General Manager with information regarding this matter.

10. Commissioner’s Comments or Reports:

No Commissioner Comments o Reports.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

March 5th, 2024 @ 6:30 p.m.
March 19th, 2024 @ 6:30 p.m.
April 2nd, 2024 @ 6:30 p.m.
April 16th – 18th, 2024 WASWD Conf.
April 23rd, 2024 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:00 p.m.

#

Attest:

William Tracy Approve

President and Commissioner Oppose

Scott Hilsen Approve

Vice-President and Commissioner Oppose

Suzy Genzale Approve

Secretary and Commissioner Oppose