



Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

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Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Cameron Ochiltree
Pat Kohlbrenner

General Manager:

Ron Hall

March 19th, 2024

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Bill Stephani, Laurel & Rand Fullington.

3. Changes or Additions to the Agenda:

No additions to the agenda.

4. Written Communications:

The Board of Commissioners received a letter from Laurel & Rand Fullington disputing the recent general facility charge (GFC) and monthly sewer service charge for an accessory dwelling unit that they have owed for the past thirty years.

5. Public Comment:

Mr. & Mrs. Fullington attended the meeting and expressed that they have not rented it out but did use the dwelling unit for several years to take care of their aging mother. After lengthy discussion, the Board directed Eric Frimodt, District Attorney to research the 30-year-old ADU certificate from the City of Burien and report back to them at the next scheduled meeting.

6. Consent Agenda:

- Approval of the Minutes for the March 5th, 2024, Board meeting.

- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 24.0235 through 24.0282 in the total amount of \$545,925.33.
 - Construction voucher number 24.0007 in the total amount of \$23,588.00.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hisen, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical design upgrade that was completed by the end of February.

Pat Kohlbrenner updated the Board on PACE's status on PS18 Phase 2 construction progress, the status of Pump Stations #4 & #11 design progress, and status of the Salmon Creek Basin Rehab Project.

Hall requested approval for progress payment #2 for the work performed by Laser Underground for their work on the Lift Station #18, Phase 2 in the amount of \$383,652.73. After brief discussion, the Board, M/S/P unanimously approving the request.

8. Manager's Comments or Reports:

Hall informed the Board that the new District website should be ready to launch by mid-April and that he plans on having a presentation for the Board at the second meeting in April.

9. Attorney's Comments and Reports:

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Attorney Frimodt provided a report on the status of the negotiations with SPU regarding wastewater treatment services.

10. Commissioner's Comments or Reports:

Commissioner Tracy reported on his attendance at the WASWD Section 4 meeting.

11. Executive Session:

At 7:16 pm, Hall requested 5 minutes to discuss potential litigation - RCW 42.30.110(1)(i). The Commissioners, Legal Counsel and General Manager participated in the executive session. The executive session ended at 7:19 pm.

