

**SOUTHWEST SUBURBAN SEWER DISTRICT
KING COUNTY, WASHINGTON**

RESOLUTION NO. 2023-02-02

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
SOUTHWEST SUBURBAN SEWER DISTRICT, KING COUNTY,
WASHINGTON, AMENDING DISTRICT POLICT REGARDING THE
PURCHASE AUTHORITY OF DISTRICT EMPLOYEES**

WHEREAS, the District established a policy related to the purchasing authority of District employees in Resolution 2003-21; and

WHEREAS, the Board of Commissioners has determined that the efficient operation of the District is enhanced by granting to certain employees, of the authority to transact purchase transactions without prior authorization from the Board of Commissioners; and

WHEREAS, the District personnel, organization and needs have changed since the adoption of said Resolution, and

WHEREAS, the General Manager and Department Heads of Operations Supervisor, Maintenance Supervisor, Sewer Department & Inspection Services Supervisor and the Accounting & Administrative Supervisor have need to purchase materials, equipment and supplies in the course of their responsibilities, and purchase authority to reflect current needs; and

WHEREAS, said purchases are approved by the Board of Commissioners by the submittal of vouchers to the Board on at least a monthly basis; and

WHEREAS, the efficient administration of the District's treatment facilities, collection facilities, office administration, inspection services, safety, IT & IS, and emergency management requires such authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, as follows:

1. The General Manager shall have the authority to, without prior authorization from the Board, but subject to Board approval by the submission of purchase vouchers to purchase items up to a value of \$20,000.00.
2. The General Manager shall have the authority to, without prior authorization from the Board, but subject to Board approval by the submission of purchase vouchers to purchase items identified in the Annual Budget Maintenance Fund

Capital Expenditures and Construction Fund Capital Expenditures that are already Board approved up to a value of \$30,000.00.

3. The Department Heads shall have the authority to, without prior authorization from the General Manager, but subject to Board approval by the submission of purchase vouchers to purchase items up to a value of \$5,000.00.

ADOPTED by the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, at a regular meeting thereof held this 21st day of February 2023.

SOUTHWEST SUBURBAN SEWER DISTRICT
KING COUNTY, WASHINGTON

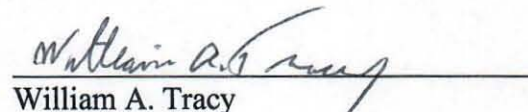
Individual Commissioners
Vote on Resolution

In Favor Of:
Opposed:
Abstained:



Scott Hilsen
President and Commissioner

In Favor Of:
Opposed:
Abstained:



William A. Tracy
Vice President and Commissioner

In Favor Of:
Opposed:
Abstained:



Susan Genzale
Secretary and Commissioner

CERTIFICATE

I, Susan Genzale, Secretary of the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, do hereby certify that the foregoing resolution is a true and correct copy of Resolution No. 2023-02-02 of such Board, duly adopted at a regular meeting thereof held on the 21st of February 2023, signed by the members of such Board in attendance at such meeting and attested by myself in authentication of such adoption.



Susan Genzale, Secretary
Board of Commissioners
Southwest Suburban Sewer District
King County, Washington.