



# Southwest Suburban Sewer District

## Board of Commissioners Regular Meeting Agenda – January 6<sup>th</sup>, 2026

You may join the Board of Commissioners meetings in-person or via teleconference by dialing in the US:  
(774) 267-8309

[www.swssd.com](http://www.swssd.com)

District Office – (206) 244-9575

[info@swssd.com](mailto:info@swssd.com)

### Commissioners:

President – Dick Swaab Position #2 '2031

Vice President – Susan Genzale Position #3 '2027

Secretary – Scott Hilsen Position #1 '2029

### Management/Consultants:

General Manager – Bill Stephani

Consulting Attorney – Eric C. Frimodt

Consulting Engineers – BHC Consultants, PACE Engineers

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1. **Call to Order** - 10:00 a.m.
  2. **Oath of Office for Commissioner Swaab**
  3. **Changes, Additions & Approval of the Agenda**
  4. **Acknowledge Written Communications**
  5. **Public Comment** – Comments will be limited to 3 minutes to improve meeting efficiency. Anyone who wishes to speak is requested to first identify themselves (Name and Address), then state the subject matter upon which they wish to speak.
  6. **Consent Agenda** (5 minutes)
    - a. Approval of the Minutes for December 16<sup>th</sup>, 2025, Board Meeting
    - b. Approval and Signing of the Accounts Payable Vouchers
    - c. Approval and Signing of the Payroll Vouchers
  7. **Business Agenda**
    - a. Request Board Approval of Pay Application #11 from McClure and Sons in the Amount of \$606,494.43 Includes WSST (5 minutes)
    - b. Request Board Approval of Change Order #1 for the Miller Creek Electrical Upgrade in the Amount of \$47,999.00 (5 minutes)
  8. **Management Team Comments & Reports** – (5 minutes)
  9. **Attorney's Comments & Reports** – (5 minutes)
  10. **Commissioner's Comments & Reports** – (5 minutes)
  11. **Set the next Public Meeting, dates & times**     Regular Board Meetings -  
January 20<sup>th</sup>, 2026 @ 10:00 a.m.  
February 3<sup>rd</sup>, 2026 @ 10:00 a.m.  
February 17<sup>th</sup>, 2026 @ 10:00 a.m.  
March 3<sup>rd</sup>, 2026 @ 10:00 a.m.
  12. **Executive Session**

Discuss Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g)     (15 minutes)
  13. **Agenda Items for next meeting**
  14. **Adjournment** at 10:50 a.m.