



# *Southwest Suburban Sewer District*

## Board of Commissioners Regular Meeting Agenda – January 20<sup>th</sup>, 2026

You may join the Board of Commissioners meetings in-person or via teleconference by dialing in the US:  
(774) 267-8309

[www.swssd.com](http://www.swssd.com)

District Office – (206) 244-9575

[info@swssd.com](mailto:info@swssd.com)

### Commissioners:

President – Dick Swaab Position #2 '2031

Vice President – Susan Genzale Position #3 '2027

Secretary – Scott Hilsen Position #2 '2029

### Management/Consultants:

General Manager – Bill Stephani

Consulting Attorney – Eric C. Frimodt

Consulting Engineers – BHC Consultants, PACE Engineers

1. **Call to Order** - 10:00 a.m.
2. **Changes, Additions & Approval of the Agenda**
3. **Acknowledge Written Communications**
4. **Public Comment** – Comments will be limited to 3 minutes to improve meeting efficiency. Anyone who wishes to speak is requested to first identify themselves (Name and Address), then state the subject matter upon which they wish to speak.
5. **Consent Agenda** (5 minutes)
  - a. Approval of the Minutes for January 6<sup>th</sup>, 2026, Board Meeting
  - b. Approval and Signing of the Accounts Payable Vouchers
  - c. Approval and Signing of the Payroll Vouchers
  - d. Approval and Signing of Construction Vouchers
  - e. Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
  - f. Review of King County Investment Report for previous month.
  - g. Review monthly & quarterly Income Report
  - h. Review District Financials
6. **Business Agenda**
  - a. Engineers Status Reports (10 minutes)
    - BHC Consultants
    - PACE Engineering
  - b. Temporary Service Request – Kay Haaland, 16804 Sylvester Rd. SW (5 minutes)
  - c. Request Board Approval of Resolution 2026-01-01 – Accepting Salmon Creek Townhomes #201 as Complete (5 minutes)
  - d. Request Board Approval of Resolution 2026-01-02 – Accepting La Sierra #243 as Complete (5 minutes)
  - e. Request Board Approval of Resolution 2026-01-03 – Waiving Competitive Bidding Requirements to Pre-Purchase Pumps for Lift Station #11 (5 minutes)
7. **Management Team Comments & Reports**– (5 minutes)
8. **Attorney’s Comments & Reports** – (5 minutes)
9. **Commissioner’s Comments & Reports** – (5 minutes)
10. **Set the next Public Meeting, dates & times**

Regular Board Meetings -	February 3 <sup>rd</sup> , 2026 @ 10:00 a.m.
	February 17 <sup>th</sup> , 2026 @ 10:00 a.m.
	March 3 <sup>rd</sup> , 2026 @ 10:00 a.m.
	March 17 <sup>th</sup> , 2026 @ 10:00 a.m.
Commissioners Workshop	January 31 <sup>st</sup> , 2026
	Lynnwood, WA

**11. Executive Session**

Discuss Performance of a Public Employee Pursuant to RCW 42,30.110(1)(g)(15 minutes)

**12. Agenda Items for next meeting**

**13. Adjournment** at 11:00 a.m.